








CPT
DAR-ESSALAM
SEP.2019



CPT
DAR ES SALAM
21.SEP-2.OCT.2019
CERTIFIED PROFESSIONAL
TRAINER



Certified Professional Trainer Diploma

Pre training material	Accelerated learning techniques	Trainee presentations	Duration	
 100	 100	 10	 110 HOURS	 12 DAYS

Introduction

When a sector is immersed with many so-called “training experts”, the companies and the other institutions requiring training will need to feel confident that the trainer with which they want to deal possesses knowledge, values and skills necessary for their success. “ILLAF Train of Trainers” helps to guarantee that the trainer has achieved the standards necessary for the success of the company’s professional development, and that he can offer what he claims he is able to offer.

“ILLAF Train of Trainers” offers a training course for Certified Professional Trainer in order to supplement the training market with the best trainers possessing the necessary knowledge and skills provided by this course.

- ♥ The course is characterized by the practical interest that enables the trainer to acquire the skills necessary to become a Professional Trainer with high level of visual and practical knowledge and performance.
- ♥ In this course, a practical application of at least 100 techniques of the Accelerated Learning techniques is performed.
- ♥ Not only one trainer leads the course, but at least four leaders that are available throughout the course.
- ♥ The course is delivered under the supervision of professional trainers at the Middle East and North Africa level.
- ♥ Each trainee will deliver (at least) 10 presentations, in which he adopts specific methods in determining the course’s objectives, design, presentation, assessment and applying all the visual material on the ground.
- ♥ The training groups are composed of at most seven trainees, under the supervision of a leader trainer; therefore, there will be a greater focus on each trainee.
- ♥ The trainees are assessed according to the trainer assessment model composed of 20 points. These points are registered in the computer for analysis purposes, and this is performed daily for all trainees.



Program's objectives

Essential Skills in Instructional Design (TOD1)



The Objective: You will design teacher-led training where learners are prepared to succeed in their work.

This program offers you the basics needed for instructional design and also provides you with the design gradually, so that your designs become smoother and your programs stronger; and all of this at great speed. Moreover, you will use a design strategy composed of sixteen steps, in addition to many strong techniques that make your program strong and full of exercises, fun and interest.

Train of Trainers (TOT1)



The Objective: You will provide educational sessions that achieve specific educational goals.

This program provides you with what you need as a trainer, including the essential skills in presenting your program, the possession of sufficient confidence to create familiarity among learners, motivate them and increase cooperation among them, in addition to a proven learning strategy that guarantees the full involvement of the learner in the learning process, by improving your vocal and physical skills.

Professional Skills for Speakers (TOS1)



The Objective: You will apply the Basic skills of delivery.

This program offers you the basics needed in order to be a fluent and organized speaker, so that it becomes easier to achieve familiarity with learners, convince others and influence them, in addition to dealing with unexpected situations and questions. All of this is done through models providing you with procedures adopted gradually, in addition to creative ideas and techniques.

Market Yourself As a Trainer (MYT)



The Objective: You will market yourself as a trainer.

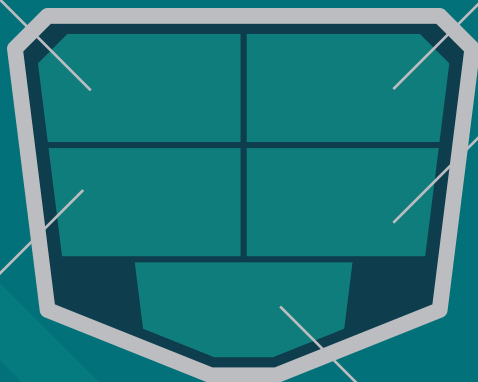
This program provides you with the essential factors to market your training name, and help you gradually to plan for expansion in the general programs and to know how to enter the companies' world to practice training; and all of this through the proven steps in planning, implementation and entering the social communications networks and the Internet, in addition to know how to enter the training relations' networks.

Learning Theories (LT)



The Objective: You will apply the Basic learning theories.

This program provides new trainers and experienced trainers with the optimal Kolb's theory in learners' styles, Bloom's theory in writing the cognitive, values and skills objectives, Accelerated Learning to make learning more fun, adult learning principles and the seven-step theory in learning. All of this increase your training expertise and raise your professional training level.





Who is this program for?

This course was prepared for both new trainers and professional trainers, as well as human resources managers, learning institutions' administrators and all those who are interested in learning, education and training. Its main objective is to prepare the trainers to become professional trainers by training them face-to-face, training them within small training groups and under the supervision of specialist trainers.

Attendance requirements

A full-time commitment during the attendance of the course, in order to perform the course's prerequisites of preparation and information retrieval.

A commitment to read and understand the visual material composed of 100 pages before the beginning of the course, which is considered a theoretical introduction necessary to attend the course, and it is given to the trainee upon his course date as a PDF file in Adobe Acrobat (the theoretical material will be handled during the course, yet only briefly).

The trainee must know how to use PowerPoint and the Internet.

The new trainee must possess a laptop computer to use during the course.



The requirements to obtain the certificate of

Certified Professional Trainer



To answer the questions of a written test the right answers should be at least **%75**

To deliver at least **10** training presentations in front of an audience of his fellow trainees, while getting notes from the audience and written notes from the course's leader trainers
%80 minimum assessment

To deliver an improvised presentation (he might be required to do that at any time in the second week of the course, for **10** minutes) in front of an audience of his colleagues, where he presents a part related to the training material (from the previous content), of his choice

ILLAFTrain of trainers is not committed to giving any trainee a passing certificate if he does not achieve the course's standards, and will only give him an attendance certificate for the course.



Life Story of a Training Day



08:00

Collective learning activities

The theoretical material of the course is presented through theoretical and practical applications and is divided into three stages



01:00

Lunch break

when a nutritious and delicious meal is served



02:00

Reinforcement sessions

The trainees are divided into groups of 7 and supervised by an assistant trainer. The theoretical material they had in the morning will be revised



02:30

Training practical sessions

The trainee will deliver to his group under the supervision of the trainer. The evaluation of the trainee will be carried out by the trainer and the trainees of the group in accordance with the scoring scheme



04:30



Opinions & Testimonials



"The course was very enjoyable. It had a positive impact on me. Personally, It was a change concept. I've also learned many presentation and speaking skills."

Dhahi khalfan Mohammad

Dubai Government Media Office
Dubai, UAE



"I gained many skills through intensive hands-on. All thanks to the team, the assistant trainers and the main trainer; Dr.Mohamad Badra."

Ali Al Amoudi

Agricultural Engineer - Demonstrator at UAE
University
Al Ain, UAE



"I consider this course as a gateway to success. It enlightens the dark roads of personality. It's more like everyone's key to their black box, so that success starts from within and grows out around them."

Fahed Al-Balwi

A teacher in ministry of defence.
Ministry of Defence and Aviation, K.S.A



"This program doesn't only produce a professional trainer but also a whole new being. I spent the most beautiful times and enjoyed it a lot.. Thanks to everyone."

Majed Al-Ndawi

Teacher, Saudi Arabia



"This course broadens horizons, develops skills, reinforces ideas, builds knowledge and encourages rapid and continuous learning ... It is an unforgettable course. It's a method of hard work that results in achievement and brilliance."

Moza Mubarak Al-Qubaisi

Social worker - Ministry of Interior - Social support
The United Arab Emirates



"I'm honored to attend the course as it provides many skills through practical training. It is a starting point to self-realization. It gets you involved in an atmosphere of familiarity and warmth. It also gives you all kinds of comfort. For every person who wants a drastic change in their life, it is a start."

Tanseem Suleiman Al-Numan

Marketing manager. Sydney Real Estate.
Abu Dhabi- UAE



"I'd been already giving courses but unfortunately they were all just lecturing. After attending the Train of trainers course I found out that I was not on the right track. Now I'm able to change myself and those around me."

Mansour Al-Qahtan

Director of Asir Branch, Najm Company
Kingdom of Saudi Arabia



"The course changed a lot of my beliefs. I foresee myself taking such a course again. It will always be a milestone in my life."

Abdullah al-Jafri

Government Attorney, Al-Ain, United Arab Emirates
Al Ain, UAE



Certificates and advantages

Attending the train of trainers course from ILLAFTTrain is no doubt your right choice because you will get a set of features and services that will help you enter the world of professional training and get the highest return on this investment.

Next is a set of features and services that trainees receive at the end of the program:

- ♥ Professional recognition from the strongest institution in the Middle East and North Africa for train of trainers.
- ♥ ILLAFTTrain Certified Professional Trainer Certification.
- ♥ One year support and consultation.
- ♥ Attending the course will be your "passport" to becoming a certified trainer at ILLAFTTrain and thus gaining many important professional features as an **ICTM** Trainer:
 - A profile page as a trainer in the portal of ILLAFTTrain trainers ★
 - Get the training material for five courses chosen by the trainer ★★
 - Give credence to the trainer's courses and his trainees will be granted ILLAFTTrain certificates ★
- ♥ Join more than **1000** trainers who graduated from this course according to the standards of ILLAFTTrain ★★★

★ For **ICTM** members only

★★ If the training ability proved by the member

★★★ From the public courses



المدرّبون المحترفون
PROFESSIONAL TRAINERS



Trainers

Mohammed Ibrahim Pedra

May the peace and mercy of God be upon you. I have been a Consulting Training in ILLAFTTrain since 1997. I hold a Bachelor's Degree in Architecture, and a Diploma in Pedestrian Safety; as well, I received a Doctorate in Educational Administration and many other certificates. My work in ILLAFTTrain Institution for fifteen years has been as a reward for me and a journey that lightened my way. Moreover, I have delivered training in more than 15 countries and more than 250 times. In fact, ILLAFTTrain has been at the top of the training profession and still is. My training philosophy is based on the principle: "it does not matter what the teacher says and does, what matters in what the learner does and thinks", and simply I want all the learners to succeed. In fact, my training is not "Mohammed Ibrahim Pedra's presentation", but an opportunity I seize to help others grow and develop. I love the moment when the learners begin handling the content by themselves. For me, family comes first. My children are Ibrahim, 15, Mariam, 13, Mohammed Yusuf, 4, and I have been married for 25 years. When I am not by their side, I love reading, camping, meditating and searching for anything about learning.



Hussin Habib Al-Sayed

I was born and grew up in a suburb of the city of Doha, namely the Rumaila area overlooking the Arabian Gulf, which has - fortunately - increased within me an important value in life, the value of "patience", for being a popular area at that time, I have learned many morals of social and emotional intelligence scientifically and lived through many generations of ambitious young people. In addition to that, working as a youth activist in one of the most important youth centers in Qatar made me gain many practical life skills and took me in the midst of life and creativity early on. I hold a Bachelor of Science Degree from Qatar University, and I am currently in the final stages of my Master's Degree in Business Administration from the University of Bradford in Britain - one of the most prestigious British universities that offers a very high level of academic education. Joining ILLAFTTrain resulted in an unexpected quantum leap in my life, and contributed to me discovering myself again, since it has served as a lifetime opportunity to fuse all that I have learned in the crucible of training. This is why you find me at my best during the presentation of the training programs, while speaking comfortably and discussing with trainees in all the details of life with pleasure and passion.



Majed Ahmed Bin Afif

I am Majed Ahmed from the land of spiritual purity where I was born. It is the purest land on earth, namely, the city of Mecca, where I lived and completed my secondary education. In it I lived proud of those who taught me the supreme values



Today, I am living in the UAE from which I have chosen my wife and earned my only son Ahmed in whom I see myself. I am fully satisfied that Al Ain City of the Emirate of Abu Dhabi is my shelter and house where is my comfort, family and profession. The UAE with all love is my homeland.

I have started my training profession in 2007, and I am proud today that I am part of the of huge ILLAFTTrain system.

I held B.S in Computer Science believing one day that it is my passion , but in the second year I found out that it is only my hobby and does not represent me . I continued my study and obtained the master degree in the subject I mostly love, namely "teaching and training" from the USA. It is the subject where I found myself. I also obtained the Ph.D. degree by experience equivalence in the specialization of ' Modern Institutions Management and the effect of training to achieve it" from an American University as well. Since the journey of learning is endless, I joined now another academic institution to acquire a Ph.D. in the specialization of "Change Management".

I have many qualifications of which I am proud. These qualifications are not awarded by universities or training institutes, but they are the gift I have received from the school of expatriate life. I lived as an expatriate throughout the years of my studies after obtaining the secondary education certificate. It was the blessed school, it was a homeland because I found myself and entity. From the challenges of this life of estrangement, I have learned the greatest lessons and formed the best skills. It is the life which lightens my way with the most powerful knowledge .The strongest lesson I learnt was that "If you are not active and looking for success everywhere, no powers on earth can move you whatsoever their intention is ".



CONTACT US

+255719970963

@ILLAFTRAIN

Tanzania@illaftrain.co.uk

@ILLAFTRAINLTD